

The Bucharest University of Economic Studies (ASE)
Piata Romana no. 6, district 1, Bucharest , Romania Telephone no. +4.021.319.19.84
E-mail address: international@ase.ro

Registration of non-EU citizens

The application file for admission to study at the Bucharest University of Economic Studies has to be sent to our University. The application file will be checked and then forwarded to the Ministry of National Education and Scientific Research, which will issue the acceptance letter. The acceptance letter will be then transmitted to the applicant by the university.

This letter allows the applicant to apply for the study visa from the *Romanian Embassy* in his/her country .

The application file must contain the following documents (certified/authorised translations into English or Romanian):

1. Application form with photo;
2. Baccalaureate (high school) Diploma or equivalent and the transcript of records for the highschool years endorsed by the Romanian Embassy in his/her country or with the Hague Apostille - translated into Romanian and officially endorsed;
3. Bachelor's diploma and the transcript of records, endorsed by the Romanian Embassy in his/her country or with the Hague Apostille - translated into Romanian and officially endorsed;
4. Birth certificate -translated into Romanian and officially endorsed;
5. Passport copy;
6. Medical certificate stating that the applicant is fit for university studies.

If the applicant doesn't speak Romanian and the chosen program is taught in Romanian, he/she should learn Romanian during a preparatory year.

Applicants shall mention in the application their complete contact details (physical address, e-mail address, telephone number).

Documents should be sent by registered mail to the following address:

The Bucharest University of Economic Studies
Department of International Cooperation and Foreign Students
Attn. Ms Lelia Iordan
Piata Romana, no. 6, Room 0024
010374 - Bucharest, Romania

The study fees for master's programmes at The Bucharest University of Economic Studies (non-EU citizens) are the following:

- Application fee: 300 euro (to be paid upon registration with the university);
- 2.700 Euros/academic year (to be paid after the receipt of the acceptance letter)

The study fee is decided each year by the Academic Senate of the university and might be subject to change at the beginning of each academic year.

Upon arrival in Romania, the accepted applicant will have to register personally at the Bucharest University of Economic Studies, having the following documents:

1. The letter of acceptance in original;
2. Bachelor diploma with the transcript of records for the bachelor studies, endorsed by the Romanian Embassy in the country of origin with the Hague Apostille) – in original and translated into Romanian and officially endorsed;
3. Baccalaureate (high school) Diploma or equivalent endorsed by the Romanian Embassy in the country of origin with the Hague Apostille–in original and translated into Romanian and officially endorsed;
4. Transcript of records for the high school years in original and translated into Romanian and officially endorsed;
5. A copy of the birth certificate, translated into Romanian and officially endorsed;
6. Medical certificate (translated into Romanian or English) stating that the applicant is fit for university studies;
7. 2 photos $\frac{3}{4}$;
8. The passport containing the study visa.

Schedule for admission: receipt of application files: 24 April - 15 September 2017, student registration: 18 September – 13 October 2017 (registration will be complete after the receipt of the original documents and the completion of a language test).

For the candidates who would like to study in foreign languages, the Bucharest University of Economic Studies offers the following bachelor's programmes:

Programs taught in English:

- Accounting, audit and management information systems
- Business accounting – ACCA
- Business Administration
- Business Research
- Business communication in English
- English Language Education and Research Communication for Business and Economics
- Entrepreneurship and Business Administration
- Informatic Security
- International Business Management
- International Project Management

Special program taught in English (special admission requirements & specific fees):

- Romanian-Canadian MBA

- Entrepreneurship and Business Administration in the energy sector
- MBA Romanian-French

Programs taught in French:

- Entrepreneurship and Business Administration

Programs taught in German:

- Entrepreneurship and Business Administration

Special program taught in German (special admission requirements & specific fees):

- Romanian - German MBA „Entrepreneurship and Innovation Management”

Further information:

The Bucharest University of Economic Studies, Department of International Relations,
tel. +4021 319 19 84; fax +4021 319 20 23, e-mail: international@ase.ro,
oana.carnicianu@ase.ro.