



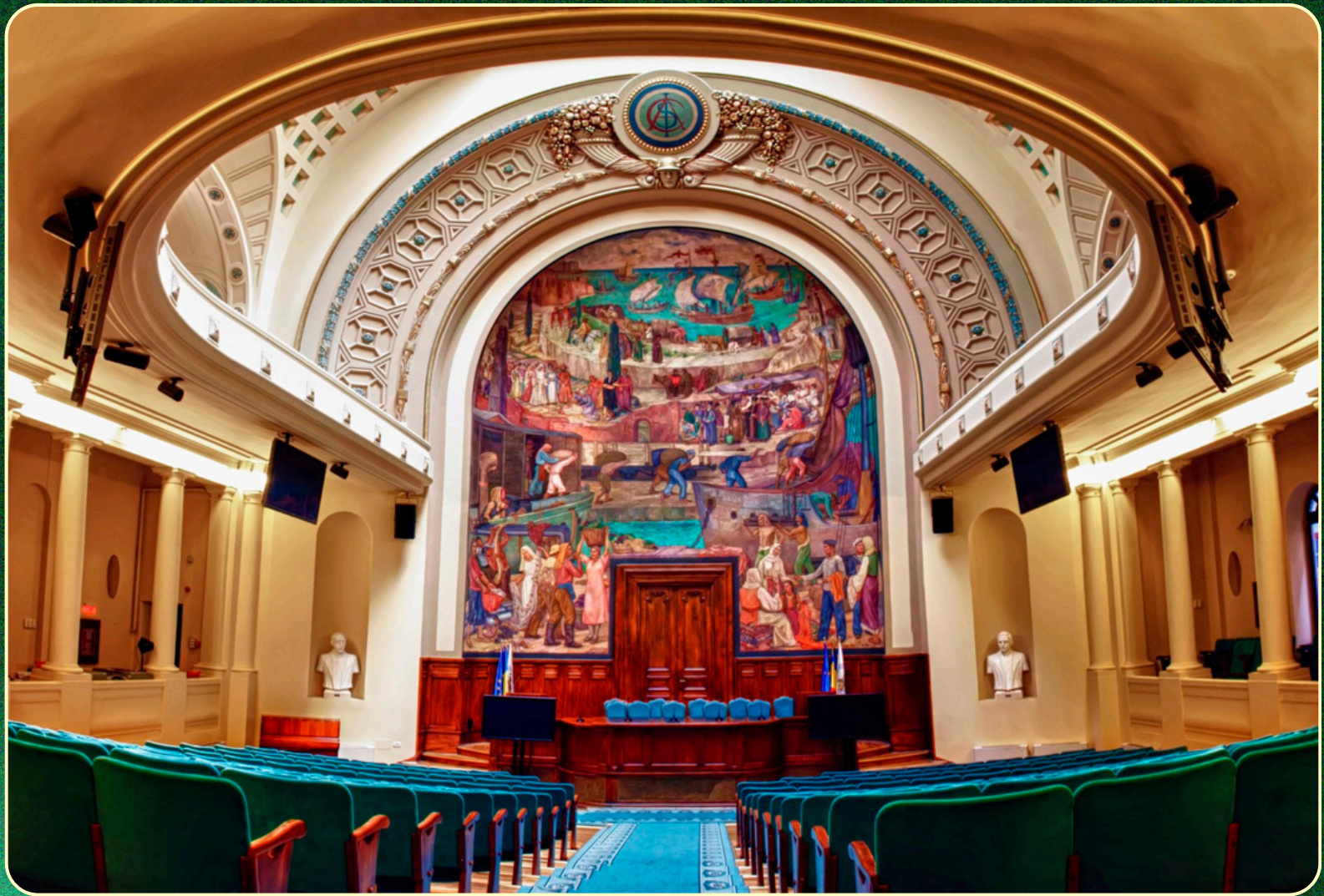
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ERASMUS+
OFFICE
BUES



GUIDE FOR THE ERASMUS+ INCOMING STUDENTS

A guide to help incoming
students adapt more easily to
life in Bucharest



ABOUT US & CONTACT

PAGE - 4,5&6

ACADEMIC CALENDAR

PAGE - 7

REGISTRATION & DEADLINES

PAGE - 8

ACCOMMODATION

PAGE - 9

FOREIGN LANGUAGES

PAGE - 10

COURSES

PAGE - 11,12&13



**BUDDYNETWORK & OTHER
SERVICES
PAGE - 14**

**LIVING COSTS
PAGE - 15**

**ENTRY & RESIDENCE
REGULATION
PAGE - 16**

**HEALTH INSURANCE
PAGE - 17**

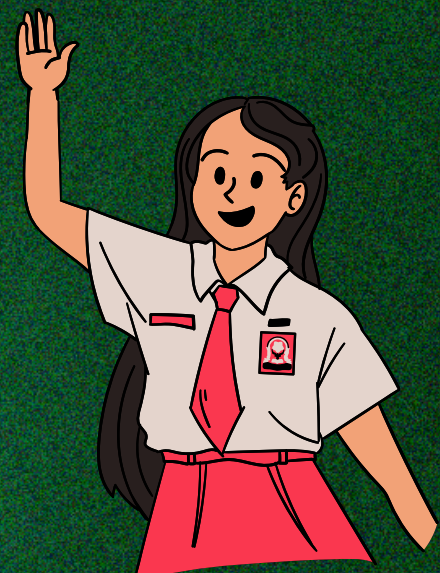
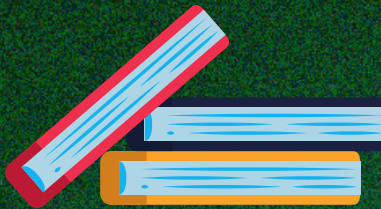
**INFO ABOUT
BUCHAREST & ROMANIA
PAGE - 18**

ABOUT US

The Bucharest University of Economic Studies (Romanian abbreviation - ASE) is a public university in Bucharest, Romania, established on the 6 April 1913 by the Royal Decree of Carol I of Romania. It was the first economic higher education institution in the country and currently is one of the largest economic higher education institutes in South-Eastern Europe.

ASE in numbers:

- 13 faculties;
- 23000 + students (5% international);
- 25 Undergraduate programmes;
- 72 Master programmes.



International programmes:

UNDERGRADUATE:

9 IN ENGLISH, 1 IN FRENCH, 1 IN GERMAN.

MASTER:

18 IN ENGLISH, 1 IN FRENCH, 1 IN GERMAN



**FOR MORE INFORMATION ABOUT
OUR UNIVERSITY,
CHECK OUT OUR WEBSITE:**

www.international.ase.ro

Contact/Location

Address:

Piata Romana 6, 010374-Bucharest, Romania

www.international.ase.ro

Facebook:

www.facebook.com/ASEBucharest.DRI

Instagram:

www.instagram.com/erasmus_ase

Erasmus+ Office

Email: erasmus@ase.ro

T:(+4)0213191910

T/F:(+4)0213192023



Contact

Teodora FULGA, PhD. – Head of the Office

teodora.fulga@amp.ase.ro

(+4)0213191910

Andreea BRATU - Incoming mobility officer:

erasmus@ase.ro

(+4)0213191900, ext. 567

Maria TODIRCAN – Outgoing long-term study mobility officer:

erasmus@ase.ro

(+4)0213191900, ext. 444

Flaviu CONDREA – Erasmus+ Inter-Institutional Agreements responsible & Outgoing long-term mobility officer:

erasmus@ase.ro

(+4)0213191900, ext. 668

Bogdan ȚURCANU – Short-term mobility officer:

erasmus@ase.ro

(+4)0213191900, ext. 621

Academic calendar



The academic calendar becomes available by the end of June each year. The schedule of subjects is available at the beginning of each semester



WINTER SEMESTER (14 weeks classes + 2 weeks exams):
Semester dates: October 1st – mid-February / Christmas break: 2 weeks

Exam session 1: mid January – beginning of February

SUMMER SEMESTER (14 weeks classes + 3 weeks exams):
Semester dates: mid-February – mid-June / Easter break: 1 week
Exam session 2: the first three weeks of June



IMPORTANT!

***For the subjects for which the final evaluation is a colloquium, the examination takes place within the respective class (lecture or seminar), usually during the pre-session (the last two weeks of the semester). In case of failed exams, there is a re-examination session by the end of June for all the exams (winter and summer sessions). The students can re-sit an exam or colloquium where they were absent, failed or want a re-evaluation of the original grade.**

REGISTRATION PROCESS & DEADLINES



Required Documents:

- application form
- accomodation form (optional)
- Learning Agreement
- copy of the ID card/passport
- copy of the health insurance
- 1 ID-color type photo



Deadline to submit the documents

For the winter semester and full
academic year

July 30th 

For the summer semester

December 15th



Nomination process

BUES accepts exchange students
nominated by partner universities. The
nomination is done by e-mail at

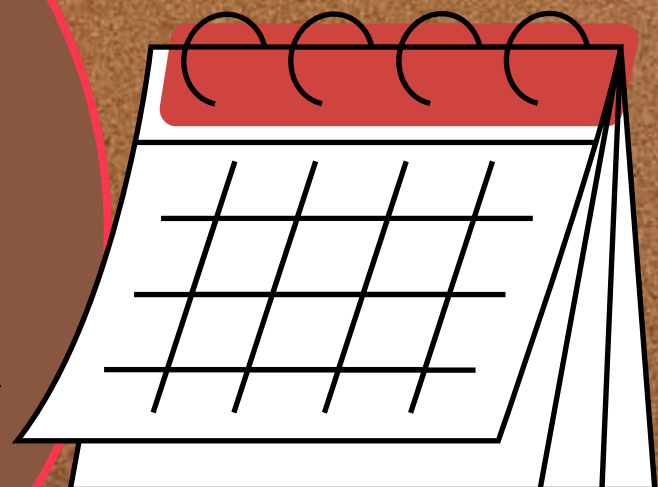
erasmus@ase.ro

(full name, duration of stay, e-mail).

Nomination deadline:

Winter semester/full academic year: July
15th

Summer semester: December 1st



ACCOMODATION



Student housing is generally one of the most affordable accomodation you will find in Bucharest and also one of the best ways to meet new people. You can quickly build your social network and make new friends by living exactly where so many other students choose to live.



STUDENTS' HALL:

If you are interested in living in our campus, you will be accomodated in Belvedere A7 Students' Hall, situated at about 30 minutes from the university. Reservations are made through the Departament of International Relations (accomodation form)

Accomodation cost per semester:

- 900 Eur/ per place in a double room
- 585 Eur/ place in a triple room.

Accomodation guarante: 300 Eur



Private accomodation

If you prefer living in a flat or in a private sutdents' hall, you must know that the university does not take any responsibility for finding private accomodation. However, you can find below a list of private students' halls:

- www.arcca.ro
- www.campusest.ro
- www.westgatestudios.ro/locuinte

Foreign Languages



Language requirements:

Depending on the language of instruction (English, French, German, Romanian), exchange students are required to have an advanced level for the respective language (minimum level **B1** of the Common European Framework of Reference, recommended level **B2**), in order to be able to successfully complete courses at The Bucharest University of Economic Studies

Our university does not require official language certificates as we trust our partners to send students who fulfill the aforementioned criteria. However, if students do not meet the language requirements, we reserve us the right to withdraw them from courses.



Language courses:

- English, French and German: for intermediate levels and advanced learners;
- Arabic, Chinese, French, German, Italian, Japanese, Russian, Spanish, Turkish: for beginners and intermediate levels.

Courses are offered during both semesters, free of charge (2 h/week)
Availability depends on the number of registered students in the elective courses.

Courses (1/3)

Course Catalogue:



Our university offers a wide variety of courses, taught in English, French and German.

From our perspective you can choose any courses from any faculty, year and cycle of studies, but you should check with your home coordinator for the choice & recognition of the subjects/ no. of credits.



There is no minimum or maximum requirement for incoming exchange students. Course load depends on the requirements of the home institution. We recommend 30 ECTS/semester. Since you are free to choose courses from all the programs and years of study (provided you have the necessary background and language proficiency) it is your responsibility to make sure there are no overlaps, so as to be able to attend the courses in full.

Find the available courses here



Class format

Each class has two types of activities:

Lectures (attended by a large number of students, provide the theoretical background)

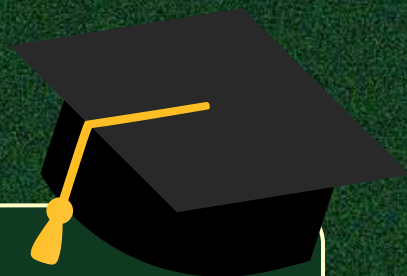
1

Application seminars (attended by smaller groups of students)
Suppose practical activities, case studies, problem-solving, etc...

2



Courses (2/3)



ATTENDANCE AT LECTURES & SEMINARS

Attendance at the lectures is highly recommended.

Participation to seminars is usually part of the final examination (between 30 and 100% of the final grade, depending on the subject), so it is strongly recommended to attend all the seminars.

The contents of the lectures and the evaluation methods are presented by each professor at the beginning of the semester (also presented in the course description)



Courses (3/3)

Grading system

The Romanian grading scale is from }
1 (minimum) to 10 (maximum),
the minimum grade for passing an exam and
obtaining the ECTS points corresponding to a
subject is 5

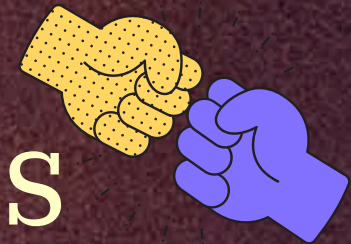


Final Grade	ECTS grade
10	Excellent (A)
9	Very good (A)
8	Good (B-)
7	Good (C)
6	Satisfactory (D)
5	Sufficient (E)
1--4	Unsatisfactory/fail (F)

Transcript of records

At the end of the semester, we will issue a grade report for each student and we will send it to the coordinator at the home university

Buddy network & Other services



In order to prepare your arrival, we recommend you to contact the ASE Erasmus Students Network. The volunteers are students of our university that will act as personal mentors ("Erasmus Buddy").

They also organize orientation and intergration events, trips, social and cultural events

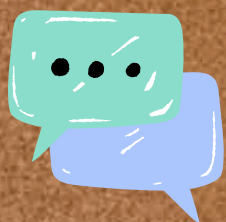


Instagram:
esnasecmpbucharest



E-mail:

buddy-system@ase-bucharest.esn.ro



Advisory services

The academic staff of the Departament for International Relations can provide academic support to exchange students in selecting appropriate courses or in other academic matters. Our office also offers assistance for obtaining/ prolongation of the visa for foreign students

Living cost



Rent 300-450€/month

Transportation 20-30 €/month

Food 250-350 €/month

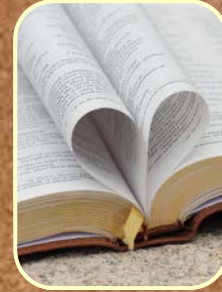
Entertainment 200-300 €/month

Study materials 15-25 €/month

Total: 750-1,000 €/month

(depending on your lifestyle)





Entry & Residence Regulations



Nationals of non-EU/EEA countries need a study visa for entry and residence in Romania as well as a private health insurance.

The complete information and documents can be found by accessing the following link:

<http://mae.ro/en/node/2035>

Before traveling to Romania, students should make sure they are familiar with the regulations concerning visas and residence permits



Health Insurance



All exchange students should **health insurance:**

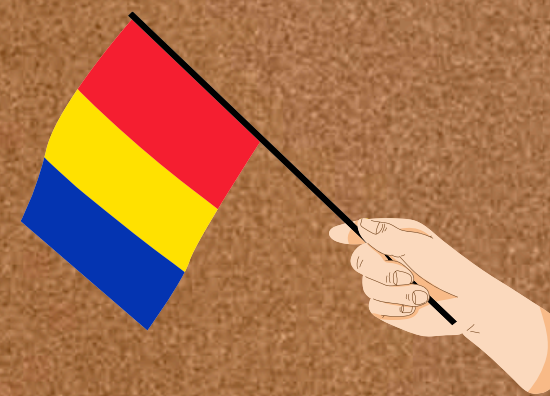
The European health insurance card / EHIC or an equivalent.

Whitout an insurance, all medical services will have to be paid





Info about Bucharest & Romania



For more information on our university,
please visit our website:

www.ase.ro

In order to prepare your arrival and for
information regarding Romania and
Bucharest, please check the following links:

<http://www.romaniatourism.com>

<http://www.romania.travel/en>

<http://www.virtualromania.org/>

<http://www.visitbucharest.ro/>



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We are
waiting for
you!!!



**ERASMUS+ TEAM
OF THE
BUCHAREST UNIVERSITY OF
ECONOMIC STUDIES**

Website:

www.international.ase.ro

Instagram:

[erasmus_ase](https://www.instagram.com/erasmus_ase)